



## **HELP WANTED**

### **REAL ESTATE BROKER**

Shorepine Properties is looking for a licensed Real Estate Broker to join our team of professionals! Shorepine Properties is located in Pacific City and markets homes and real estate on the central coast. With the economy turning around and real estate sales picking up, now is the time to join our team!

### **ADMINISTRATIVE ASSISTANT**

Shorepine Properties in Pacific City is looking for a full-time Administrative Assistant. The position requires strong phone and computer skills. The Administrative Assistant will answer the phone, perform data entry, create flyers, and many other varied tasks. This person must be able to multi-task, be a team player and also work well independently, be a self-starter and follow directions well. A cheerful, easy going, friendly disposition is a must. Must be able to work weekends and some holidays. Background check and drug testing are required.

Shorepine Properties is an Equal Opportunity Employer.

For either position, send your resume and cover letter to [Employment@KiwandaHospitality.com](mailto:Employment@KiwandaHospitality.com)